



# Ingraham Performing Arts Booster Meeting

## September 11, 2019 7:00 –8:45 p.m.

### Minutes

- Welcome, Introductions & Minutes: Minutes approved.
- 2019/20 Budget
  - Review: Dophie absent – Jason distributed draft budget for review.
  - Amendments: Decrease 10 Minute Give by \$500; add Brown Bear as income and an expense; add mailing supplies in IPAB Mngmt costs; increase Alliance Costs to \$2,500; Student Showcase donations of \$20k is a stretch but we are committed to it.
  - Deanna asked if we can become an Amazon.smile recipient. Judy will check with the Alliance for Education representative.
  - Approval: draft budget approved with amendments.
- Teachers' Report (Heidi, Katie, Shane)
  - Katie (absent – reported in by text): conflict with Fall Choir concert date; new date will likely be Nov 14.
    - Deanna reminded all to send concerts/fieldtrips/competition dates to Deanna and Rachel and Debbie so to be included on our communications.
  - Shane: Orchestra, Wind Ensemble and Jazz I are going well; Band will need more uniforms; Drumline may need to buy a couple of drums; New Coach from SPU for Jazz II is great; missing one trombone in Jazz II.
  - Heidi (absent) – no report
- Fundraising Report (Mark)
  - Direct Ask Update: letters went out; we're currently getting something in front of families weekly; deadline for the Direct Ask is October 20; Mark will make proposed edits to letter for Deanna to post; Jason would like completed by this Friday.
    - Mark suggested we have next year's Direct Ask letters printed and ready to mail at the end of this school year to help next year's Board.
  - Brown Bear Car Wash Fundraiser: Shane – it's an ASB fundraiser that IPAB sponsors and an expense to IPAB of around \$840; discussion held about moving in budget to Trip Scholarship Fund to recoup costs; Shane has ordered 500 tickets, Mark suggested IPAB members sell a portion of the tickets to offset costs.
  - Pianos: Mark obtained one piano of the three needed and feels optimistic we can find another really good one; will likely receive one from the Evergreen School.
- Volunteer Needs (Rachel)
  - November Concerts: Rachel will work on Sign Up Genius for concerts: Orchestra (11/5), Band (11/13), and Choir (tbd 11/14?).
  - Volunteers: Shane needs 8 chaperones for October Tumwater fieldtrip; Football game nights needs extra parents to help get band supplies down to the field.
  - Shane suggested we hold Lantern Brewery fundraiser event in early May 2020 and use to recruit new Board members.
  - Fall Play: Dave reported that the play is Peter and the Star Catcher
  - VP Position: Judy Nelson, volunteered to be the IPAB VP and FOI Liaison; Board nominated and approved Judy as the VP.
  - BBQ (FOI Welcome): Thursday, Sept 12; Jason is going; anyone can attend, and all are welcome.
  - Curriculum Night: Thursday, Sept 26; Mark will attend and speak about IPAB since Jason cannot be there.
- Liaison Reports (All)
  - Band (Shane): nothing new to report
  - Choir (Tina): will meet with Katie prior to Katie's maternity leave; Katie has a substitute teacher in place to cover her leave.
  - Drama (Dave): finalizing plans for a Potluck/BBQ on 9/27; Dave will speak at potluck about IPAB.
  - Orchestra: no report
- Communications (Deanna)
  - General Volunteer Info: Jason would like our newsletter to give more instructions to parents on what is involved to qualify as a volunteer since it is a cumbersome process.
  - Website: Rachel reported IPAB.net is technically live; teachers to provide more bio info; Jason requested everyone provide content feedback to Rachel; we will review site at next Board meeting.
  - Newsletter: Deanna: we can put live links in the newsletter to the IPAB website.
  - PR for play – Wait till we learn more specifics.
- Toms Family Support (All, 5 min.) Group discussed the possibility of donating money to Jasper's memorial. No action will be taken now; Shane will see what he can learn for possible future response.

**IPAB Meetings:** 10/2, 11/6, 12/4, 1/8, 2/5, 3/4, 4/1, 5/6 at 7 p.m. in the Band Room.

**Upcoming Events:** Winter Concert: Dec. 13; Student Showcase: Feb. 1

*“The purpose of this organization is to support the performing arts at  
Ingraham High School by providing volunteer efforts and financial support to the  
programs, staff, instructors, and students.”*

**Meeting Norms:** start on time; adhere to agenda; adhere to speaking order; come prepared; assume positive intent; stay true to organization's purpose.