



Ingraham Performing Arts Booster Meeting

Oct. 2, 2018, 7:00 –8:30 p.m.

Minutes

- Welcome, Introductions & Minutes Approval: Minutes amended to correct choir item. No grant FOI grant for piano class but was discussed as a potential ask. Minutes approved as amended
- Teachers' Report (Heidi Oveson, Katie Wood)
 - Orchestra: Much bigger this year and are tackling a great repertoire. Need to investigate attracting more wind and brass students to orchestra from middle school. Filling in with band students to balance out the orchestra.
 - Drama: Technical Theatre class is working on sets and costumes for fall play. Show opens October 25.
 - Vocal Jazz: Performed at DiMiero Jazz Festival in Edmonds and did well. Also did a retreat at Discovery Park Environmental Center. Rehearsed and did teambuilding exercises. Will be going to Lionel Hampton Jazz Festival and University of Idaho in February during Mid-Winter Break
 - Treble Choir: Changing name and classification to Chorale will be going to Treble Choir Festival at Western Washington University on October 26th. Will go to Chorale Festival at PLU in March.
- 2018/19 Budget Review (All)
 - Review Draft: There are outstanding expenses for the lighting board, chairs and cello rentals.
 - Amendments: The board discussed doubling the budget line items for travel expenses and travel scholarships as well as adding to the line items for Furniture (now \$3000), Band Support (now \$6000), and Drama Choreography (now \$5000). Income for Seat Cushions reduced from 1000 to 400.
 - Approval-the amended budget is approved.
 - Jason prompted teachers to consider larger items that could involve partnership with FOI and grant writing to fund. Aspire to reach for long term capital improvements in the 20K to 30k range.
- Fundraising Report (Mark)
 - Fall Direct appeal letter: Reviewed last year's letter and will insert new logo and work on donation button
 - Seat Cushions, Concert Food: Examined samples and discovered all lack enough cushion and appear flimsy. Agreed that a more substantial cushion would be needed, and cost would be more expensive thus lowering projected income. Concert Food was not discussed but will keep examining food truck possibility.
- Volunteer Needs (Rachel absent)
 - November Concerts- teachers and liaisons will work with Frank and Rachel to develop mailing lists for sign up genius
 - Fall Play: posters and sign up genius will need to be sent out for Brighton Beach Memoirs
 - Jason to speak at concerts to promote volunteering and process.
- Liaison Reports (All)
 - Band: Deanna Absent
 - Choir: covered in Katie's report
 - Drama: covered in Heidi's report
 - Orchestra: covered in Heidi's report
- Communications (Jason/Frank.)
 - PR for play: Posters have been printed and Frank will get lists for sending out info. Jason and Frank to work on getting Website updated
 - Addresses for new families? Teachers to provide
- New Business—Master program, save the date postcards, others? Reviewed example of master program for teachers to insert program notes each concert. Master program will have all students in each program and instructors. Discussed producing a save the date post card for all programs once each semester. Ruby offered to continue doing her video calendar notices each week. All agreed each item should be implemented going forward. Heidi will explore having printing done at John Stanford Center.

IPAB Meetings: 11/6, 12/4, 1/8, 2/5, 3/5, 4/2, 5/7,7 p.m., Band Room.

Upcoming Events: Concert Dates: Fall: November 6th, 8th and 14th; Benefit Concert (all groups): December 14th; Winter: February 13th (Band only) Spring: March 26th and 28th, April 3rd; Big Band Dance 8th; Summer: June 11th, 12th, and 13th. (Orchestras – Tuesday dates; Bands - Wednesday dates; Choirs – Thursday dates)

Band: Tumwater Marching Band Festival: October 13th; Home Football Games October 12th and 19th. Drama--Brighton Beach Memoirs: October 25, 26, 27 and 31, November 2nd and 3rd. Winter Play: Crucible Jan 17, 18,19, 25 and 26. Spring Musical--Chicago: May 30 and 31, June 1, 7,8 and 9.

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Meeting Norms: start on time; adhere to agenda; adhere to speaking order; come prepared; assume positive intent; stay true to organization's purpose.



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